



Passport
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KASIYA COLLEGE AND THE MANAGEMENT BOARD STUDENT APPLICATION FORM

Full Time

On Distance Learning (ODL)

1. Surname:
2. First Name: Others.....
3. NRC No:
4. Nationality:
5. Date of Birth:
6. Sex:
7. Physical Address:
8. (a) Mobile Phone No: (b) Email
9. Course(s): 1st Choice
- 2nd Choice
10. Attach a photocopy of your certified Grade (12, 9 or 7) results to this form.
11. Secondary school attended:
12. Grade Completed: 13. Year of Completion:
14. College/Institute attended (if any)
15. Qualification:
16. Dates attended: from to
17. Disabilities if any (state type):
18. Status (tick where applicable): Single orphan() Double orphan() Aged parents/Guardians()
19. Name of Sponsor: Cell:
20. Address of Sponsor:

21. How did you know about Kasiya College Programmes?

- TV Radio Personal Recommendation Brochure Facebook
Website Trade fair/Agriculture and Commercial show Kasiya College Officer Other
Kasiya Student

Please attach photocopies of your academic/professional qualifications and National Registration Card.

22. Signature for Applicant 23. Date:

Applications are invited from suitably qualified applicants for the following courses:

BUSINESS & SECRETARIAL PROGRAMMES

SN	COURSE	CERTIFICATION	DURATION	QUALIFICATIONS	Tick (✓) program of your Choice
1	CERTIFICATE IN SECRETARIAL & OFFICE MANAGEMENT	TEVET - CERTIFICATE	One (1) Year	✓ Three (3) O'Level Credits-English inclusive and ✓ Two (2) pass	<input type="checkbox"/>
2	ADVANCED CERTIFICATE IN SECRETARIAL & OFFICE MANAGEMENT	TEVET-ADVANCED CERTIFICATE	TWO (2) Years	✓ Four (4) O' Level Credits English inclusive and ✓ One (1) pass	<input type="checkbox"/>
3	DIPLOMA IN SECRETARIAL & OFFICE MANAGEMENT	TEVET-DIPLOMA	Three (3) Years	✓ Five (5) O'Level Credits English inclusive	<input type="checkbox"/>
4	DIPLOMA IN REGISTRY AND RECORDS MANAGEMENT	TEVET-DIPLOMA	Three (3) Years	✓ Five (5) O'Level Credits English inclusive	<input type="checkbox"/>
5	DIPLOMA IN COMPUTER STUDIES	TEVET-DIPLOMA	Three (3) Years	✓ Five (5) O'Level Credits English inclusive	<input type="checkbox"/>

SCHOOL OF TEACHERS DIPLOMA PROGRAMMES

SN	COURSE	CERTIFICATION	DURATION	QUALIFICATIONS	Tick (✓) program of your Choice
1.	ICT WITH MATHEMATICS	SECONDARY TEACHERS DIPLOMA - UNZA	Three (3) Years	✓ Five (5) O'Level Credits English inclusive	<input type="checkbox"/>
2.	ICT WITH ENGLISH LANGUAGE	SECONDARY TEACHERS DIPLOMA - UNZA	Three (3) Years	✓ Five (5) O'Level Credits English inclusive	<input type="checkbox"/>
3.	ICT WITH CIVIC EDUCATION	SECONDARY TEACHERS DIPLOMA - UNZA	Three (3) Years	✓ Five (5) O'Level Credits English inclusive	<input type="checkbox"/>
4.	ICT WITH RELIGIOUS EDUCATION	SECONDARY TEACHERS DIPLOMA - UNZA	Three (3) Years	✓ Five (5) O'Level Credits English inclusive	<input type="checkbox"/>
5.	MATHEMATICS WITH CIVIC EDUCATION	SECONDARY TEACHERS DIPLOMA - UNZA	Three (3) Years	✓ Five (5) O'Level Credits English inclusive	<input type="checkbox"/>
6.	MATHEMATICS WITH RELIGIOUS EDUCATION	SECONDARY TEACHERS DIPLOMA - UNZA	Three (3) Years	✓ Five (5) O'Level Credits English inclusive	<input type="checkbox"/>
7.	ENGLISH LANGUAGE WITH CIVIC EDUCATION	SECONDARY TEACHERS DIPLOMA - UNZA	Three (3) Years	✓ Five (5) O'Level Credits English inclusive	<input type="checkbox"/>
8.	ENGLISH LANGUAGE WITH RELIGIOUS EDUCATION	SECONDARY TEACHERS DIPLOMA - UNZA	Three (3) Years	✓ Five (5) O'Level Credits English inclusive	<input type="checkbox"/>
9.	CIVIC EDUCATION WITH RELIGIOUS EDUCATION	SECONDARY TEACHERS DIPLOMA - UNZA	Three (3) Years	✓ Five (5) O'Level Credits English inclusive	<input type="checkbox"/>
10.	BUSINESS STUDIES	SECONDARY TEACHERS DIPLOMA - UNZA	Three (3) Years	✓ Five (5) O'Level Credits English inclusive	<input type="checkbox"/>

INFORMATION

Government Bursaries are available. 100% payment on all tuition fees and lodging the college will be helping the applicants to apply for bursaries **boarding facilities** are available for both female and male students.

Applications are invited from suitably qualified applicants for the following courses:

SKILLS TRAINING PROGRAMMES

SN	PROGRAM NAME	DURATION	CERTIFICATION	Tick (✓) program of your Choice
1	ICT SKILLS DEVELOPMENT	(3) Months / 1 Year	Trade-Test Certificate level three	<input type="checkbox"/>
2	METAL FABRICATION	(3) Months / (6) Months	Trade-Test Certificate level 3/2	<input type="checkbox"/>
3	CARPENTRY AND JOINERY	(3) Months / (6) Months	Trade-Test Certificate level 3/2	<input type="checkbox"/>
4	BRICK LAYING AND PLASTERING	(3) Months / (6) Months	Trade-Test Certificate level 3/2	<input type="checkbox"/>
5	ELECTRICAL TECHNOLOGY	(3) Months / (6) Months	Trade-Test Certificate level 3/2	<input type="checkbox"/>
6	COSMETOLOGY (MAKE-UP AND SALON ARTIST)	Five Months	Trade-Test Certificate level three	<input type="checkbox"/>
7	GENERAL AGRICULTURE	One Year	Certificate	<input type="checkbox"/>
8	FASHION, TEXTILE, AND TAILORING	One Year	Certificate	<input type="checkbox"/>
9	COMPUTER STUDIES	One Year	Certificate	<input type="checkbox"/>

The minimum qualification for all the course listed above is a **Grade Seven (7) Certificate** except for Computer studies which requires a minimum of a **Grade (12) results**. All applicants should be able to read and write.

The programs are all offered under **CDF** as well as a flexible payment plan for those on self-sponsorship. For those interested, visit the College to collect your **acceptance letter** with the **certified photocopy of your results and NRC**, visit Council Offices with your acceptance letter within your respective **district** to process your CDF sponsorship.

Applications are invited from suitably qualified applicants for the following courses:

SN	PROGRAMME	NUMBER OF PHASES	Tick (✓) program of your Choice
1.	Personal And Administrative Secretaries Courses	Five phases	<input type="checkbox"/>
2.	Shorthand For Beginners	Five phases	<input type="checkbox"/>
3.	Shorthand Speed Development	Four phases	<input type="checkbox"/>
4.	Production Typing writing For Beginners	Five phases	<input type="checkbox"/>
5.	Production Typing writing-Speed Development	Four phases	<input type="checkbox"/>
6.	Registry And Records Mgmt	Five phases	<input type="checkbox"/>
7.	Human Resource Management	Five phases	<input type="checkbox"/>
8.	Computing And Information Systems	Six phases	<input type="checkbox"/>
9.	Reception Management	Five phases	<input type="checkbox"/>
10.	Marketing Management	Five phases	<input type="checkbox"/>
11.	Dip. In Business Administration	Six phases	<input type="checkbox"/>
12.	Dip. In Registry & Records Mgmt.	Six phases	<input type="checkbox"/>

Please tell a friend to tell a friend for spaces are available for all, come one come all.
Thank you.

For more details, feel free to contact **(CALL OR WHATSAPP)** on the following numbers;

Training manager: **+260 965044475**

College lines: **0977425567 / 0773313980 / 0773313979**



Brian Mwanankulo
COLLEGE PRINCIPAL